thanet
district council

FORWARD PLAN

1 JUNE 2011 TO 1 DECEMBER 2011

The Local Government Act 2000 requires the Council to publish, once a month, a Forward Plan of Key Decisions to be taken over the coming months. A key decision is an executive decision (taken by Cabinet or by officers on Cabinet's behalf) that is likely:

a) To result in the Council spending or saving significantly against the Council's budget; or

b) To be significant in terms of the effect on communities living or working in the district, in an area comprising two or more wards. However, decisions that impact on communities living or working in one ward will be treated as "key" if the impact is likely to be very significant

To help clarify what should be included in the Forward Plan, Thanet District Council has set the following thresholds:

Type of Decision	Threshold	Key Decision?
(a) Decisions involving expenditure within relevant budget approved by Council.	None.	No, unless significant effect on communities (i.e. it affects two or more wards or has a major impact within one ward)
(b) Decisions involving expenditure in excess of relevant budget approved by Council.	Any excess which exceeds the FPR virement rules.	Yes, if above threshold. If at or below threshold, a key decision if significant effect on communities (as above).
(c) Decisions on cash flow, investments and borrowings.	None.	No, unless significant effect on communities (as above).
(d) Decisions to make savings.	None.	No, unless significant effect on communities (as above).
(e) Policy framework items.	N/A	No - but included in Forward Plan
(f) Budget setting.	N/A	No - but included in Forward Plan

The Forward Plan represents a snapshot of decisions in the system as at the date of publication. It is updated every month. For more information, please contact Anona Somasundaram at the Council Offices, Cecil Street, Margate on Thanet 577046 or by e-mail at anona.somasundaram@thanet.gov.uk.

The Cabinet comprises the following Members who have responsibility for the portfolio areas shown:

Councillor Robert Bayford	Leader of the Council and Cabinet Member for Finance & Corporate Services
Councillor Martin Wise	Deputy Leader of the Council and Cabinet Member for Environmental Services
Councillor Roger Latchford	Cabinet Member for Regeneration & Economic Development
Councillor Simon Moores	Cabinet Member for Customer Services & Business Transformation and Regulatory Services
Councillor Chris Wells	Cabinet Member for Community Services

Where any person wishes to make representations about a matter where the Cabinet is listed as the decision maker letters should be sent to the Council's offices at Cecil Street, Margate addressed to the Senior Democratic Services Officer. In all other cases letters should be sent to the same address, addressed to the named decision maker listed below.

1 June 2011 to 1 December 2011

Key Decision to be Considered	What the Decision will mean	1. Decision Path/ 2. Lead Officer	Lead Cabinet Member	For decision by	Consultees and Consultation end date	Means of Consultation	Documents submitted to the Decision Maker
To resolve the application for a night-time flying policy received from Kent International Airport	Agreement, modification or refusal of the application	1.Cabinet Council 2.Madeline Homer, Community Services Manager	Cabinet Member for Community Services, Cabinet Member for Regeneration and Economic Development	23 Jun 11 14 Jul 11	Residents, LSP, Airport Consultative Committee (KIACC)	12-week planned public engagement programme plus review of other regional airports	Application for night-time flying policy received from Kent International Airport

Key Decision to be Considered	What the Decision will mean	1. Decision Path/ 2. Lead Officer	Lead Cabinet Member	For decision by	Consultees and Consultation end date	Means of Consultation	Documents submitted to the Decision Maker
East Kent Local Investment Plan	The East Kent Local Investment Plan will be used by the Homes and Communities Agency (HCA) and each East Kent local authority to negotiate and agree the delivery plan for the HCA's Investment Programme for 2011-2014 Cabinet 12.01.2011: To consider the East Kent Local Investment Plan as a framework for developing delivery plans for the Homes and Communities Agency's Investment Programme Cabinet 23.06.2011: A further report to inform Cabinet of the outcomes following the funding bids made to the HCA by the Registered Providers in May. This process has replaced the production of delivery plans.	1.Cabinet Cabinet 2.Lauren Hemsley, Senior Housing Strategy Officer	Cabinet Member for Community Services, Councillor Christopher T Wells	12 Jan 11 23 Jun 11	East Kent Local Authorities; Kent County Council; Registered Social Landlords and other Stakeholders such as the NHS and education institutions; Overview & Scrutiny Panel – 11 January 2011; Stakeholders have considered the investment programme and Local Authorities are being asked to endorse the document.	Stakeholder events in July and September; East Kent Local Strategic Partnership website	East Kent Local Investment Plan: Part A - Strategic Context & Management Arrangements; Part B - Homes and Communities Agency's Investment Programme 2011-2015
Bid to the Homes and Communities Agency for funding as part of the Affordable Homes Programme 2011-2015	Approval of the bid to the Homes and Communities Agency for funding to enable thirty affordable homes to be built on Housing Revenue Account (HRA) land and approval for expenditure from the HRA reserves	1.Cabinet 2.Lauren Hemsley, Senior Housing Strategy Officer	Councillor Christopher T Wells, Cabinet Member for Community Services	23 Jun 11	Consultation with Portfolio Holder and Community Services Manager		Cabinet Report

Key Decision to be Considered	What the Decision will mean	1. Decision Path/ 2. Lead Officer	Lead Cabinet Member	For decision by	Consultees and Consultation end date	Means of Consultation	Documents submitted to the Decision Maker
Article 4 Direction - Houses in Multiple Occupation (HIMO)	Consultation has been carried out in respect of an Article 4 Direction, which was made in February 2011. The Direction would remove the right for up to six people to occupy a dwelling without having gained planning permission.	1.Cabinet 2.Simon Thomas, Planning Applications Manager	Cabinet Member for Customer Services & Business Transformati on and Regulatory Services, Councillor Simon Moores	23 Jun 11	For 28 days, ending 25 March 2011	Public Consultation – Press / 3Site Notice, Margate, Broadstairs & Ramsgate; Letters to Parish & Town Councils; Landlord Forum meeting	Cabinet Report
Introduction of Comprehensive Data Protection Act Policies & Procedures and Wide Range of Supporting Measures	Will enhance control of, and minimise risk of loss of, personal data; will enhance public and staff awareness of their rights and obligations under the Act	1.Cabinet 2.Gary Cordes, Legal Services Manager	Cabinet Member for Customer Services & Business Transformati on and Regulatory Services, Councillor Simon Moores	23 Jun 11	All third-tier service managers; external trainers	Direct contact via email; Managers' Conference Powerpoint presentation; Data Protection Awareness Week; comprehensive staff training via IvySoft; DPA Module; High level training for managers	Draft Policies and Procedures and Documents
Future of waste and cleansing services in Thanet and Canterbury	Consideration of the future delivery method of services in conjunction with Canterbury City Council	1.Cabinet Council 2.Mark Seed, Commercial Services Manager	Councillor Martin J Wise, Deputy Leader of the Council and Cabinet Member for Environment al Services	4 Aug 11 13 Oct 11	Staff and Unions	Formal staff consultation process	Options Report

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HRA Subsidy System	Cabinet – 17 June 2010 To consider whether to support a self-financing system for Council housing or to continue with a nationally redistributive subsidy system. Cabinet – 23 June 2011 Update on the option to leave the current Housing Subsidy System and engage in Self Financing the HRA. Decision to be made as to whether the Authority proceeds with it.	1.Cabinet Cabinet 2.Madeline Homer, Community Services Manager, Sarah Martin, Financial Services Manager	Leader of the Council and Cabinet Member for Finance and Corporate Services, Cabinet Member for Community Services	17 Jun 10 Not before 1st Dec 11	Tenants – 1 June 2010 All Housing Authorities. Consultation ended July 2010. Feedback due as part of the Comprehensive Spending Review in October 2010 with outline for the way forward due in December 2010.	Meeting with Tenant and Leaseholder Forum Questionnaire	Cabinet Report
Port Master Plan	Development, consultation and adoption of a Port Master Plan	1.Cabinet Council 2.Mark Seed, Commercial Services Manager	Cabinet Member for Customer Services & Business Transformati on and Regulatory Services, Cabinet Member for Regeneration and Economic Development	Not before 1st Sep 11 Not before 1st Sep 11	Port Users; Partners, Kent County Council (KCC); English Heritage; Ramsgate Town Council; Business; Overview & Scrutiny Panel	Various	Draft Master Plan

Key Decision to be Considered	What the Decision will mean	1. Decision Path/ 2. Lead Officer	Lead Cabinet Member	For decision by	Consultees and Consultation end date	Means of Consultation	Documents submitted to the Decision Maker
Asset Management Strategy	Review of the 2007-11 Asset Management Strategy and, in December 2011, agreement of a revised Asset Management Strategy	1.Cabinet Cabinet 2.Mark Seed, Commercial Services Manager	Cabinet Member for Customer Services & Business Transformati on and Regulatory Services, Cabinet Member for Community Services	4 Aug 11 17 Nov 11	Local Councils, Community Groups, Existing tenants	Communication and meetings	Existing Asset Management Strategy 2007-2011 and its performance
An updated Lettings Policy	A new lettings policy for affordable housing adopted for the Thanet district, which includes local lettings plans for specific sites, including tower blocks	1.Cabinet Council 2.Craig George, Housing Services Manager	Councillor Christopher T Wells, Cabinet Member for Community Services	17 Nov 11 8 Dec 11	Stakeholders including Thanet residents; Sub-regional homeless forum; Local community groups; Residents' Association; Landlords; Developers; Voluntary sector; Internal Consultation ends, 20 December 2010	Stakeholder day; Focus groups; Tenants; Residents' newsletters; Thanet District Council website	Draft policy
Housing Strategy Update	A new updated housing strategy adopted for the district.	1.Cabinet Council 2.Madeline Homer, Community Services Manager	Councillor Christopher T Wells, Cabinet Member for Community Services	17 Nov 11 8 Dec 11	Stakeholders including Thanet residents, Sub-regional homeless forum; Local community groups; Residents association; Landlords; Developers; Voluntary sector; Internal.	Focus Groups; "Thanet Matters"; Questionnaires; Meetings; Workshops	Draft Strategy

Key Decision to be Considered	What the Decision will mean	1. Decision Path/ 2. Lead Officer	Lead Cabinet Member	For decision by	Consultees and Consultation end date	Means of Consultation	Documents submitted to the Decision Maker
Proposal to create an extension to Margate Cemetery	Create additional space to deal with the projected filling of the current Margate and Ramsgate Cemeteries in 5 to 7 years	1.Cabinet 2.Mark Seed, Commercial Services Manager	Deputy Leader of the Council and Cabinet Member for Environmental Services, Councillor Martin J Wise	17 Nov 11	Consultation through the Planning process once the scheme is developed and submitted	Normal planning consultation	Report setting out costed business case
Excellent Homes for All (EHFA) - Signing of the Project Agreement, Back to Back Agreement and Risk Sharing	The delivery of supported housing schemes in Kent to include extra care and mental health accommodation in Thanet	1.Cabinet 2.Lauren Hemsley, Senior Housing Strategy Officer	Councillor Christopher T Wells, Cabinet Member for Community Services	Not before 1st Dec 11	Consultation will be undertaken by KCC with its Members, Finance & Property Departments; each District Authority will also need to undertake consultation with its Members and relevant internal departments.	Reports to Cabinet Members; the KCC Project Team can meet with Cabinet Members and Officers on request.	Project Agreement and Back to Back Agreement